



## Opportunity: Vacancy for an internship at Baltan Laboratories All round production intern (4 - 5 days per week)

Baltan Laboratories is a collaborative platform for future thinking that places art and design research at the core of its activities within the pioneering spirit of the former Philips Natlab. We work with a small and dedicated team of 4 fixed staff members, complemented by several freelancers.

Baltan Laboratories is looking for a hands-on intern to assist the Baltan team organizing and producing various activities on the 2017 program (including Age of Wonderland during Dutch Design Week), and offering assistance in the back-office. The internship will run from mid-October – January 2018 for 4 to 5 days a week (a longer period can be discussed).

Baltan offers a broad practical experience in a professional environment. Working activities include (but are not limited to) various production tasks, assisting during and prior to workshops, arranging the necessary tools and materials, event communication and back-office duties such as maintaining the media archive and basic administration.

### **Our perfect candidate**

- is currently studying at a relevant MBO (or HBO with strong focus on the practical)
- has a strong affinity with art, science and technology and wants to contribute something to an organization working across these fields
- has a pro-active approach, is handy and energetic
- has good digital and general office skills
- has some serious communication and social media skills
- is able to work independently and can recognize what needs to be done
- knows their way around Eindhoven
- speaks proficient Dutch and English
- holding a B drivers license is an advantage

For the internship, we offer a small financial endorsement following our international standard regulations.

### **How to apply**

Applicants are encouraged to apply before October 8, 2017. Please write a one-page cover letter which specifies (1) your relevant skills and qualifications, (2) your interest in our organization and our activities, and (3) your expectations about the internship. Please email your resume and cover letter to Angela de Weijer: info [at] baltanlaboratories [dot] org.

### **More information**

[www.baltanlaboratories.org](http://www.baltanlaboratories.org)

[www.ageofwonderland.nl](http://www.ageofwonderland.nl)